COMPETITOR MOVE-IN KIT

We are pleased to inform you that your entry to SPRING FEVER 5 @ the 6th Annual Motorama Custom Car & Motorsports Expo has been accepted, subject to the following conditions. The show takes place March 13, 14 & 15, 2020 at the International Centre, 6900 Airport Road, Mississauga, Ontario.

PLEASE READ CAREFULLY

MOVE-IN: Thursday, March 12th only, from 12:00 noon to 8:30 p.m. at International Centre Door 90 (Hall 3). Upon arrival please check in with Kristine Hill in the Hall 3 Show Office for your location in the show. Once your car has been placed, please come to the Main Show Office, which is located in Hall 1 for your weekend passes which includes: Entry into the Friday Night ‘Car Owners’ Cocktail Party, your window card, souvenir show T-shirt and show program. You can purchase additional show t-shirts or weekend passes at this time.

NOTE: Your vehicle and display must be in place no later than Thursday, March 12th at 8:30 p.m. as the building will be locked at 9:00 p.m. sharp. The show opens to the public Friday, March 13th at 10:00 a.m.

HOOD STORAGE: Competitors requiring a place to store their hood for the duration of the show are welcome to place it in the Spring Fever Show Office (in Hall 3). Please bring your own protective blanket or cover. Be aware that we are not responsible for any loss or damage to your hood.

• MOVE-IN/MOVE-OUT: IT IS STRICTLY FORBIDDEN TO IDLE AND OR REV INTERNAL COMBUSTION ENGINES INSIDE OF THE INTERNATIONAL CENTRE. EXHAUST FUMES ARE DANGEROUS AND CAN CAUSE HEALTH ISSUES. WE HAVE BEEN ALERTED THAT A REPRESENTATIVE FROM THE MINISTRY OF THE ENVIRONMENT MAY BE ON SITE TO MONITOR. IF YOU MUST START YOUR ENGINE THEN PLEASE ENSURE IT’S ONLY FOR AS LONG AS ABSOLUTELY NECESSARY. VEHICLES THAT SPEW LARGE AMOUNTS OF SMOKE AND EXHAUST SHOULD NOT BE STARTED AT ALL. PLEASE USE COMMON SENSE FOR THE SAFETY OF EVERYONE.

• MOVE-OUT: Sunday, March 15th from 5:00 p.m. to 8:00 p.m. NO EARLY DISPLAY BREAK DOWN OR MOVE-OUTS PLEASE! Show Move-Out staff will direct you accordingly. See Page 10 for more info.
**PASSES:** Two (2) weekend passes per accepted entry. Additional discounted 3-day weekend passes may be purchased for $50 on Thursday or Friday prior to show opening (only) at the Motorama Show Office in Hall 1. Passes can be picked up on move-in day or left at the ‘Will Call’ booth just outside of the Hall 1 entrance.

**NO PASS = NO ENTRY**

<Passes accepted at Door 46 Hall 2, Door 44 Hall 1 and main Hall 1 entrance>

<table>
<thead>
<tr>
<th>SHOW HOURS:</th>
<th>Participants:</th>
<th>Public:</th>
</tr>
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<tbody>
<tr>
<td>Thursday, March 12th (Move-In)</td>
<td>7:00 a.m. to 9:00 p.m.</td>
<td>N/A</td>
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<tr>
<td>Friday, March 13th</td>
<td>9:00 a.m. to 9:00 p.m.</td>
<td>10:00 a.m. to 9:00 p.m.</td>
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<tr>
<td>Saturday, March 14th</td>
<td>9:00 a.m. to 9:00 p.m.</td>
<td>10:00 a.m. to 8:00 p.m.</td>
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<td>Sunday, March 15th</td>
<td>9:00 a.m. to 5:00 p.m.</td>
<td>10:00 a.m. to 5:00 p.m.</td>
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<td>N/A</td>
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**SPRING FEVER TROPHY PRESENTATION:** Trophy presentation and awards ceremony will begin at 12 noon on Sunday on the Hall 3 stage. All participants are expected to attend.

**MERCHANDISE DRAWS:** You must be present at the trophy presentations to be eligible for any draws or sponsor give-aways that may take place.

**JUDGING:** Your WINDOW CARD must be displayed on the OUTSIDE of your windshield beginning THURSDAY before you leave the show after setup, and for the duration of the show. Classifying and judging begins Saturday morning between 10:00 a.m. and 3:00 p.m.

A detailed schedule will be posted in the Hall 3 Show Office. If you want your engine, trunk and interior judged, please leave them unlocked and/or open. Please turn off your display lights and chargers when you leave at night.

The decision of the judges is final.
DON’T MISS THE CAR OWNERS’ FRIDAY NIGHT COCKTAIL PARTY!

Always one of the highlights and most talked about events of Motorama is the annual – ‘by invitation only’ – Car Owners’ Cocktail Party. The action starts at 6:30 p.m. on Friday, March 13th, location TBD. Your hard plastic exhibitor pass is your entry into the party. You must bring it with you in order to gain access.
**DISPLAY SET-UP:** Displays must be completed no later than Thursday, March 12th by 9:00 p.m. as the show opens to the public Friday, March 13th at 10:00 a.m.

**FRONT HALL DISPLAYS:** All car owners with 20’ x 20’ displays in Hall 1 must have a high-end, aesthetically pleasing display. Please discuss with Gary Challice if you have questions or need more information on your 20’ x 20’ display in the front hall.

**ALL DISPLAYS:** All car owners with 20’ x 20’ displays in the remainder of the show are strongly encouraged to come with a high-end, aesthetically pleasing display. In fact, all competitors, regardless of their booth size, are encouraged to have nice displays (stanchions are not a requirement). Show signs are strongly suggested for all car owners (informing showgoers about the details of the vehicle). Floor coverings are recommended, as well. Cash prizes and awards are given out for the best displays.

*Oil drip pans are required under rear-end, tranny and engine*

**PLEASE NOTE:** All 20’ x 20’ displays, no matter where you are in the show, must have complete floor coverings (carpet, tile, etc.).

➢ **SHOW SPONSOR PRODUCTS AND PLAQUES MUST STAY with the car all weekend.**

**STANCHIONS:** Are not required, however if you would like stanchions you must supply your own sturdy crowd control barriers or rent them from Boneyard Event Services before the Thursday move-in. This form is available for download near the bottom of the Exhibitor Info page of the Motorama website here.

**NOTE: CAUTION TAPE OR YELLOW ROPE IS NOT PERMITTED AS A BARRICADE. PLEASE USE PLASTIC CHAIN, RIBBON OR WHITE ROPE AS A SUBSTITUTION.**

**ELECTRICAL:** Hydro drops are controlled by ShowTech Power & Lighting and must be pre-ordered prior to move-in. The form is located on the Exhibitor Info page of the Motorama website here. **Order early to take advantage of early-bird booking discount.** All displays are subject to fire and electrical inspection and must be composed of CSA-approved components, properly wired and grounded. Fire regulations are posted on the Exhibitor Info tab on the Motorama website.

**25 & UNDER:** If you are 25 years or younger, you are eligible for the “Up & Coming” Awards. Please sign up in the Motorama Show Office by noon on Saturday, March 14, 2020 to register.
STEREOS: Stereos are not permitted to be played inside the building during show hours. Two warnings will be given. You will be automatically disqualified from competition if a third warning is given, and you may be asked to leave the show.

➢ ‘FOR SALE’ SIGNS: ‘For Sale’ signs are strictly prohibited in all displays.

NO COMMERCIAL ADVERTISING: Business cards, handbills, flyers, racetrack schedules or any type of commercial handouts CANNOT be distributed or displayed with vehicles in competition unless previously discussed and/or permission is granted by Show Management. If Show Staff sees any posted without permission, they will be removed immediately and you will be disqualified from competition.

NOTE: DISTRIBUTION OF FLYERS OR PROMOTIONAL EVENT SCHEDULES FOR CAR SHOWS, CLUB MEETS, SHOW & SHINES, CHARITY CAR SHOWS OR MOTORSPORT EVENTS IS STRICTLY PROHIBITED UNLESS EVENT IS PARTICIPATING AT THE SHOW!

ALCOHOL: Anyone found drinking outside the licensed lounge area(s) will be immediately disqualified from competition consideration.

CHILDREN: Children 15 years of age and under are not permitted within the contracted space during move-in and move-out hours, as per the Occupational Health and Safety laws of Ontario, strictly enforced by The International Centre.

TRAILERS: See show staff or parking attendant for trailer parking and storage. See pages 8 and 9 below for more information.

WASH AREA: There will be a power wash truck on hand starting at 7:00 a.m. on Thursday, March 12th outside of Gate 43 Hall 1. There is no charge for this service.

CAR COVERS: NO CAR COVERS ALLOWED. THIS INCLUDES THURSDAY WHEN QUALIFYING BEGINS.

CANCELLATIONS: If you are unable to make the Show, please call immediately. We have cars on stand-by waiting to get in. Call Kristine Hill at 289-684-0088 or David Weber at 416-938-7223 or Greg MacPherson at 416-561-2320.
SHOW SERVICES: Anything to accompany your display must be arranged prior to the show. Forms with contact information regarding suppliers are available on the Exhibitor Info page of the Motorama website here.

WARNING! MOST SHOW SUPPLIERS HAVE EARLY BIRD DISCOUNTS. ORDER EARLY TO AVOID PAYING A HIGHER PRICE ONSITE!!

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<tr>
<th>Service</th>
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<tr>
<td>Drapes, Tables, Chairs, Furniture, Carpet</td>
<td>Boneyard Event Services</td>
<td>416-543-3161</td>
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<tr>
<td>Electrical, Lights, Outlets, Banner Hanging</td>
<td>ShowTech, Power &amp; Lighting</td>
<td>905-677-9546</td>
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<tr>
<td>Booth &amp; Carpet Cleaning</td>
<td>Caldas Building Services</td>
<td>905-672-2304</td>
</tr>
<tr>
<td>Signs &amp; Posters</td>
<td>Boneyard Event Services</td>
<td>416-543-3161</td>
</tr>
<tr>
<td>Hotel Reservations</td>
<td>Crowne Plaza Toronto Airport</td>
<td>1-877-859-5899 or Online</td>
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Please remember to mention Motorama to receive the room discount!

Show Managers’ contact information during show hours

Emergencies only please, otherwise you can find one of us during show hours in the Show Office located in Hall 1 and Hall 3:


NOTE: The below listed items are not allowed as per The International Centre’s policies.

- No nails or screws in the walls, posts or floors. Do not glue tiles to the floor. Failure to comply will result in the cost to repair/cleanup being charged back to you!
- No dogs, reptiles or animals of any kind (insurance regulation).

FLOOR TAPE: To avoid being billed for tape removal, use double-sided cloth (carpet) tape which is the only acceptable tape recommended for use. Any clean-up/removal charges related to adhesive (or other) material that is left behind on the floor will be billed to the competitor.
CANOPIES: Displays with canopies are allowed as long as they have prior approval from show management. A portable fire extinguisher must be on hand throughout the entire show. Contact us for more information.

- **FIRE REGULATIONS**: Disconnect battery. No straw, tar paper or plastic.

**PLEASE BE REMINDED OF THE MISSISSAUGA FIRE DEPARTMENT RULES AND REGULATIONS PERTAINING TO VEHICLES:**

1. Motor vehicles or gasoline-powered equipment on display must be equipped with lock-on type gasoline tank caps and batteries are to be disconnected. Gasoline tanks must not be filled beyond the ¾ mark in order to allow for expansion of product. Vehicles unable to be equipped with lock-on type caps must have caps sealed in a manner acceptable to the Fire Department.

2. Running of display vehicles during exhibit is prohibited unless approved by the Fire Department.

3. Shows requiring vehicles to run as part of a performance or contest must fill vehicle outdoors from approved safety containers.

4. Propane charged cylinders are not permitted on self-propelled vehicles or trailers on display inside buildings.

5. If at any time an Inspector deems that equipment is being operated in a manner dangerous to public safety, s/he shall cancel the privilege of the exhibitor concerned.

THE SHOW FLOOR IS VERY BUSY. YOU MUST ABIDE BY ALL HEALTH & SAFETY REGULATIONS ENFORCED BY THE ONTARIO MINISTRY OF LABOUR. SAFETY IS EVERYONE’S RESPONSIBILITY. WEAR SAFETY SHOES WHERE POSSIBLE. NO OPEN-TOED SHOES. BE AWARE OF YOUR SURROUNDINGS AT ALL TIMES.

On behalf of everyone at the Motorama Custom Car & Motorsports Expo, we thank you for your participation and cooperation. We wish you a great weekend!

**Show Managers’ contact information during show hours**

David Weber: (416) 938-7223 / Greg MacPherson: (416) 561-2320 / Kristine Hill (289) 684-0088
TRAILER STAGING/STORAGE

All trailers staging on the property must register online at ticcparking.com. Feel free to register your trailer prior to arrival on site. It is your responsibility to register online.

Show staff and parking staff are only on site to assist you to the correct area. See show staff or parking attendant for trailer parking and storage directions.

DO NOT park trailers in non-designated areas.
IMPORTANT

ONSITE TRAILER PARKING

All trailers parked overnight must be registered online at ticcparking.com

YOU MUST REGISTER ONLINE – Registration can be made 5 days prior to arrival, phone registration is not available. register at ticcparking.com

For MOTORAMA 2020 the correct staging area is across from Hall 5 (Hall 4, 5 and 6 staging area).

UNREGISTERED TRAILERS WILL BE TAGGED AND TOWED AT OWNER’S EXPENSES.
MOVE-OUT BEGINS AT 5:00 P.M SHARP!
SUNDAY MARCH 15TH

PLEASE OBEY INSTRUCTIONS FROM SHOW STAFF...WE’RE HERE TO HELP.

For a safe and efficient move-out for everyone, we request you follow these guidelines:

➢ Please do not move vehicles until carpet is rolled out of the way.

PUSH – CARRY – PULL - Begins at 5:00 PM. You have 30 minutes to push, pull or carry items using DOOR 90 in HALL 3.

➢ DO NOT START CARS BEFORE 5:30 UNLESS YOU’RE IN FRONT OF A MOVE-OUT DOOR!
➢ DO NOT IDLE or REV ENGINES!

If absolutely necessary, trailers will be only allowed to enter Door 90 at the discretion of the MOVE-OUT STAFF.

▪ Please pay special attention around other booths, doors and pillars. Please have a Spotter guide you if at all possible.

▪ PLEASE KEEP THE AREA OUTSIDE DOOR 86 CLEAR OF TRAILERS AND VEHICLES. DO NOT CARRY LARGE ITEMS OR TAKE PUSH CARTS OR DOLLIES OUT THROUGH HALL 3 MAIN GLASS ENTRANCE DOORS.

➢ THOSE WHO ARE REQUIRED TO TEAR DOWN ASAP TO CLEAR THE SPACE IN FRONT OF THE MOVE-OUT DOORS WILL BE GIVEN SPECIFIC INSTRUCTIONS TO DO SO BY SHOW STAFF.

Show Managers’ contact information during show hours